

SWEDEN Fire Station Building Committee May 22, 2007
DRAFT

MINUTES of Sweden Fire Station Building Committee (SFSBC) regular meeting Tuesday May 22, 2007 at the Sweden Town Office

Chairperson Wolfgang Duve called the meeting to order at 9:00 am at the old Fire Station

PRESENT: SFSBC Chairperson: Wolfgang Duve.

Members: Julie McQueen, Rob Slattery, Wayne Miller, Bill Morrisseau

Public: Patrick Wood who was sworn in by the Town Clerk as a new member immediately following this meeting.

ABSENT: John P. Smith

The notes are not necessarily in the order in which things were discussed. They are loosely organized by topic.

Assignments from the May 8,2007 meeting:

- Wolfgang Duve will bring the photos for the file.
 - Wolfgang did not bring the photos to this meeting since the committee met at the Old Fire Station.
- Wayne Miller will get a complete inventory list of fire department equipment.
 - Wayne brought a copy of the inventory list from the current Fire Station.
- Wayne will also compile a list of what is at the Town Meeting House and in the storage unit in Bridgton and anything the Fire Dept. anticipates obtaining in the foreseeable future so we can plan adequate storage.
 - Wayne has contacted Jeff Stoll (the assistant Fire Chief for a list of what is in the storage unit in Bridgton and a list of what is currently stored at the Town Meeting House.
- Wayne will also bring a spreadsheet of the Fire Dept. finances.
 - Wayne is still waiting for the spreadsheet.
- Wayne will see Ken Richardson next week and will ask him for numbers on fuel consumption (Gallons/year) at the new Denmark Fire Station.
 - Wayne is still waiting for a response regarding fuel consumption at the Denmark station.
- John Smith will contact the DOT regarding what we require for a driveway permit.
 - John met with (who) from MDOT on Friday May 11, 2007 and they determined that a curb cut could be made anywhere along the 170 ft road frontage of the Town property. Also, a maximum 40 ft cut would be allowed (as opposed to 20 ft for a residence) since the project is municipal.
- Rob Slattery will contact Little Pond and see if they will provide us with a copy of the Denmark Fire Station Plans. He will also ask about cost estimates to modify the plans to suit our needs. We will not pursue the modifications until after we have had an opportunity to lay out the building and do some planning.
 - Rob spoke with Roger L. Legoff of Little Pond Building on May 11th. Roger faxed a copy of the plans to Rob who sent a copy via e-mail to members of the Committee. There was discussion about inviting Roger to a future FSBC meeting to review our potential changes. We will set that date after we have had an opportunity to review the plans and our specific needs. He will make modifications for \$70/hour.
- John will check again into the status of the Fire Dept with the Secretary of State.
 - After some searching we located the information confirming that the Sweden Volunteer Fire Department Association is a registered non-profit organization (T13-B)

- Julie McQueen will put together notes from this meeting and forward them to members for review. After review she will forward them to the Selectmen, committee members not in attendance and to have them posted on the website.
 - Done May 10, 2007
- Julie will forward Rob's notes from the May 1st meeting after she receives them to the same list of individuals since she did not attend that meeting.
 - Done twice on May 11, 2007
- Julie will contact MMA to ask about any steps necessary for the Town to take if we find that the Department is not currently certified with the Secretary of State.
 - Not necessary as she located the required information on the Secretary of State website.
- Julie will speak with Ron Kiesman (who is a professional surveyor) about possibly helping the committee with a plot plan so we can continue with modifying the plans and getting a pricing
 - Julie spoke with Ron on May 10th and gave him a small copy of the plan that we have from Points North out of Bethel, ME. He has offered to volunteer his time to draw up a plot plan locating the building on the Town owned lot. He will do the plot plan at his earliest convenience during the week of May 21, 2007.
- Julie has obtained the web address for information regarding accessibility of Maine's polling places, which also includes other ADA information. The 12 pages of info regarding polling places has been printed out and is in the file.
<http://www.maine.gov/sos/cec/elec/hava/accessibility/PollingManual.html>

The committee met at the current fire station for a tour. The original building was built in the 1700's and was moved down the road to this site at a later date. The addition was added in 1962 and suffers from some structural problems.

Wayne has a full size copy of the original plans for the Denmark Fire Station (which we will return to them) which he gave to Rob. Rob is still waiting for a hard copy to be sent to him from Little Pond Construction.

Wayne brought a copy of the inventory of what the Fire Association currently has stored at the Fire Station. It does not include a few miscellaneous items in the upper section. He has contacted Jeff Stoll for a complete inventory of what is stored in Bridgton and will get an inventory of what is stored at the Meeting House as soon as the Fire association gets it organized it.

The committee members present agreed that there is little point in having the engineer attend a meeting before we have a complete inventory list and are able to properly plan for storage and future purchases (additional fire hose has been mentioned).

Ron Kiesman hoped to be able to get to the site as early as this week to draw up a plot plan. This too, will be necessary before we pursue anything with the design engineer.

There was some discussion as to whether or not it would be necessary to pave the driveway. This will be decided at a later date but the general thought is that it will have to be paved.

Rob is trying to get more information regarding the contractor who built the Fayetville, ME Fire Station. It sounds as if they felt that they had a truly good contractor. He will also try to get a copy of the contract for our review.

Wayne will forward contact information for our use for the contractors that he has spoken to about the fire station in the past. They are experienced in fire station construction. (RLR, Morton and Glenn Bldrs)

There was some discussion about the fact that since the fire station will be classified as a public building, the mechanical room will likely have to be a separate enclosure (accessible from the exterior only).

Bill mentioned that we should remember to include some simple things such as a janitorial closet when planning for storage.

Wayne has heard that Scott Thomas may be unable to help us in our pursuit of grant money due to his health.

Meeting adjourned at 9:55am

After the meeting, Patrick Wood was sworn in as a new member of the committee.

Assignments from the May 22, 2007 meeting:

- Rob will attempt to get more information on the contractor who built the Fayetteville, ME fire station.
- Rob will also work on getting a copy of the contract for use as a model.
- Julie McQueen will put together notes from this meeting and forward them to members for review. After review she will forward them to the Selectmen, committee members not in attendance and to have them posted on the website.

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Next Meeting Tuesday June 12, 2007