

Minutes for Tuesday, February 23, 2010 Planning Board Meeting

1. Call to Order: Chairman David Johnson called the meeting to order at 7:05 PM.

2. Introduction of Attendees: Present were: Chairman David Johnson, Secretary Laura Chadbourne, Member Gail Bartlett, Member Annette Bouchard, Member Bob Scott, and CEO Eric Gulbrandsen. Also present was town resident Jean Bouchard.
Absent: Ron Kiesman (alternate)

3. Read Minutes from December 15, 2009 Meeting: The minutes from the December 15, 2009 meeting were read by David Johnson. Gail Bartlett moved and Annette Bouchard seconded the acceptance of the minutes. The motion passed unanimously. The January 2010 meeting was cancelled due to weather. The February 16th meeting was postponed to February 23rd due to weather.

4. Communication & Bills

A. Correspondence Received:

1. Received 1/8/2010: General Ledger for Sweden Planning Board for 2009 from DJ Curtis. Group discussed some line items, primarily charges from The Printery which were \$471 while Planning Board booklets sold only brought in about \$60.
2. Received 1/11/2010: email from Oxford County Municipal Association regarding business seminar on Community Response to Public Health Threats to be held on 1/27/2010 (forwarded to all members).
3. 2/2010: Dave Johnson received a notice from Androscoggin Valley Council of Governments (AVCOG) regarding Sweden's possible membership in their organization (Sweden is already a member of SMRPC which is a similar organization but Sweden PB members occasionally attend AVCOG training workshops). Dave discussed this invitation from AVCOG with Julie McQueen and discovered that Sweden isn't technically part of AVCOG's coverage area, therefore the group agreed not to pursue the invitation. PB members are still welcome to attend AVCOG seminars at a non-member rate and PB members have done so in the past.
4. Received 2/18/2010: email from Oxford County Municipal Association regarding business seminar on Narrowband Basics to be held on 2/24/2010 (forwarded to all members).

B. Correspondence Sent (by date):

1. David Johnson hand-delivered a letter on February 23, 2010 to the Board of Selectmen, Town of Sweden, requesting \$200 to have O'Donnell revise the Town tax maps to indicate which lots are part of subdivisions.

5. CEO's Report:

Eric Gulbrandsen submitted the December 2009 CEO report. There was no activity. Laura Chadbourne moved and Bob Scott seconded the acceptance of the CEO's December report. The motion passed unanimously.

Eric Gulbrandsen submitted the January 2010 CEO report. One building permit and one Certificate of Occupancy were issued. Eric also filed U.S. Census form C-404. Annette Bouchard moved and Gail Bartlett seconded the acceptance of CEO's January report. Motion passed unanimously.

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Eric also gave each member a document summarizing building permits issued for the year 2009. Eric noted that building permit fees go into the Town's General Fund. Editorial Note: Actually, in most Towns this is true and building permit fees do go into the general fund but at this time in Sweden; building permit and planning board fees all go into the planning board budget. The expenses that come out of the planning board budget are : planning board expenses, the CEO's salary and CEO expenses. Estimated value for each property is also listed as required for Census purposes.

6. Old Business:

1. CEO Issue re: Kelly property and sign on property for which owners do not have a permit. Eric sent a letter via Certified Mail which was refused receipt by the owners. Eric then sent a letter via regular mail. Dave Johnson asked about next steps. Eric will now report to the Board of Selectmen to discuss next steps, which he mentioned may involve the town lawyer.
2. CEO Issue re: Tripp property on Rte. 93. Property has unregistered vehicles and junk by the road. Eric noted that the owners had been served notice several times over the years. Dave Johnson asked about next steps. Eric will also bring this issue in front of the Board of Selectmen for discussion. Eric mentioned that enforcement of such issues often occurs after winter weather is over.

7. New Business:

- A. Jean Bouchard mentioned that there is new timber harvesting which started two days ago near Lee Gray Road on Rte. 93. He asked Eric if a permit had been received; Eric has not received one but mentioned that the state sometimes takes a week or two to get the notices to him. Eric will stop by the harvest location to try to ask owner about having secured a timber harvesting permit.
- B. The group reviewed sections I through VIII.A (pages 1-7) of the current Town of Sweden Zoning and Land Use Ordinance, Seventh Revision March 21, 2009.
- C. The group will continue to review the Zoning and Land Use Ordinance at the next meeting on March 16th.

8. Announcements:

- A. The next regular Meeting will be Tuesday, March 16, 2010 at 7:00 PM at the Sweden Town Office.
- B. The board will have openings for two alternates (an alternate serves a one year term). Laura Chadbourne mentioned that Ron Kiesman plan to re-run as an alternate.

Gail Bartlett moved and Annette Bouchard seconded that the meeting be adjourned at 8:00 PM.

Respectfully submitted,

Laura Chadbourne
Secretary